

## Guidelines for authors of articles published in *Studia Anglica Resoviensia*

All articles should be submitted as MS Word file. Articles should fit between 20,000 and 33,000 characters including spaces, bibliography, a 200-300 word abstract and 4-5 key words. If you are not a native speaker of English, please have your contribution carefully checked by a native speaker. If you are using a different text processor (i.e. OpenOffice, LibreOffice, Pages) please make sure that the text retains its formatting in MS Word.

Unless stated otherwise, please use Times New Roman 11pt type, single-spaced, justified, throughout the text. The article should be formatted according to the following guidelines:

- a) **Author's name:** 12pt, bold
- b) **Author's affiliation and e-mail address:** 9pt
- c) **Title:** 12pt, bold, centred, not indented, preceded and followed by two blank lines (12pt)
- d) **Abstract and key words:** 9pt, indented by 5mm (left and right)
- e) **Subheadings:** 11pt, bold, centred, not indented preceded by two blank lines and followed by one blank line (11pt)
- f) **Main text:** 11pt, first line indented by 5mm (left)
- g) **Short quotations** (up to 60 words): in the main text, within double quotation marks
- h) **Long quotations** (over 60 words): 9pt, without quotation marks, separate block, indented by 5mm (left and right), preceded and followed by one blank line (11pt)
- i) **Footnotes:** placed under a regular text page, 9pt, first line indented by 5mm (left)
- j) **Figures and tables:** numbered sequentially (Figure 1, Table 1, etc.), the numbering and title should be placed underneath. Please avoid using phrases such as “preceding” or “following” figure (etc.), as its original position may not be retained. Diagrams and/or illustrations should be inserted as images. Please do not use the built-in MS Word diagram drawing function. To reduce publishing costs, please use greyscale for images and diagrams. Authors are obliged to secure in written form any third-party copyright permissions for re-publishing images and/or diagrams.
- k) **References:** Please follow the name/year of publication/page(s) format for in-text references (e.g. Baker 2003: 24-76). For translated works use square brackets: (Stevenson [1975] 2001: 87-90). If you wish to include a newer edition, include the date of the original work: (Brown & Smith [1999] 2004: 12). References in the reference section should be written with 9pt typeface, first line negatively indented by 5mm (left). Please include the full first names of authors and editors of the cited works and double check whether only the cited works appear in bibliography and vice versa. Below is a selection of references:

Adams, Karen L., Anne Winter (1997) “Gang Graffiti as a Discourse Genre.” *Journal of Sociolinguistics*. Vol. 1/3; 337–360.  
Adamska-Sałaciak, Arleta ([1998] 2001) “Jan Baudouin de Courtenay’s Contribution to General Linguistics.” [In:] Ernst F. K. Koerner, Aleksander Szwedek (eds.) *Towards a History of Linguistics in Poland*. Amsterdam, Philadelphia: John Benjamins Publishing Company; 175–208.  
Adler, Max K. (1977) *Pidgins, Creoles and Linguae Francas*. Hamburg: H. Buske Verlag.  
Bühler, Karl ([1934] 2004) [*Sprachtheorie. Die Darstellungsfunktion der Sprache*. Jena.] Translated into Polish by Jan Koźbiał. *Teoria języka. O językowej funkcji przedstawiania*. Kraków: Universitas.
- l) **Other issues:** Please keep boldface to a minimum. Important terms can be italicized. Please use italics for words treated as linguistic examples and single quotation marks for their meanings/definitions.